

**ANIMAL WELFARE INVESTIGATION
ANIMAL CRUELTY
CHECKLIST**

Defendant: _____

Officer: _____

- 1. Title of crime or civil violation. Include statute citation.
- 2. Defendant's name, date of birth, height, weight, eye color, hair color, driver's license number, issuing state for the driver's license, address, and telephone number.
- 3. For all animals cruelly treated: breed, description, and name.
- 4. Photos of the animals cruelly treated.
- 5. Photos of the area where the animals were kept showing things such as empty food and water bowls, feces covering the floor, urine-soaked papers/carpets, pills, needles, and other trash which could be ingested by the animals, and any other photos demonstrating animal cruelty.
- 6. Dates and times of: your arrival at scene; the incident; conversations with witness(es), victim and defendant.
- 7. Conversations you had with the defendant, State vet, the vet who treated the animals, if the animals were seized and brought to a shelter, any conversation you had with anyone at the shelter, anyone with information relevant to the case. Put these in narrative form.
- 8. Written statements by anyone referenced in number 7 above.
- 9. Copies examinations of the animals by a vet, shelter employee, and anyone else who examined the animals.
- 10. Name and title of investigation officer and assisting officer(s) or other officers at scene.
- 11. Copies of vet and boarding bills for the animals.
- 12. List of any physical evidence seized.